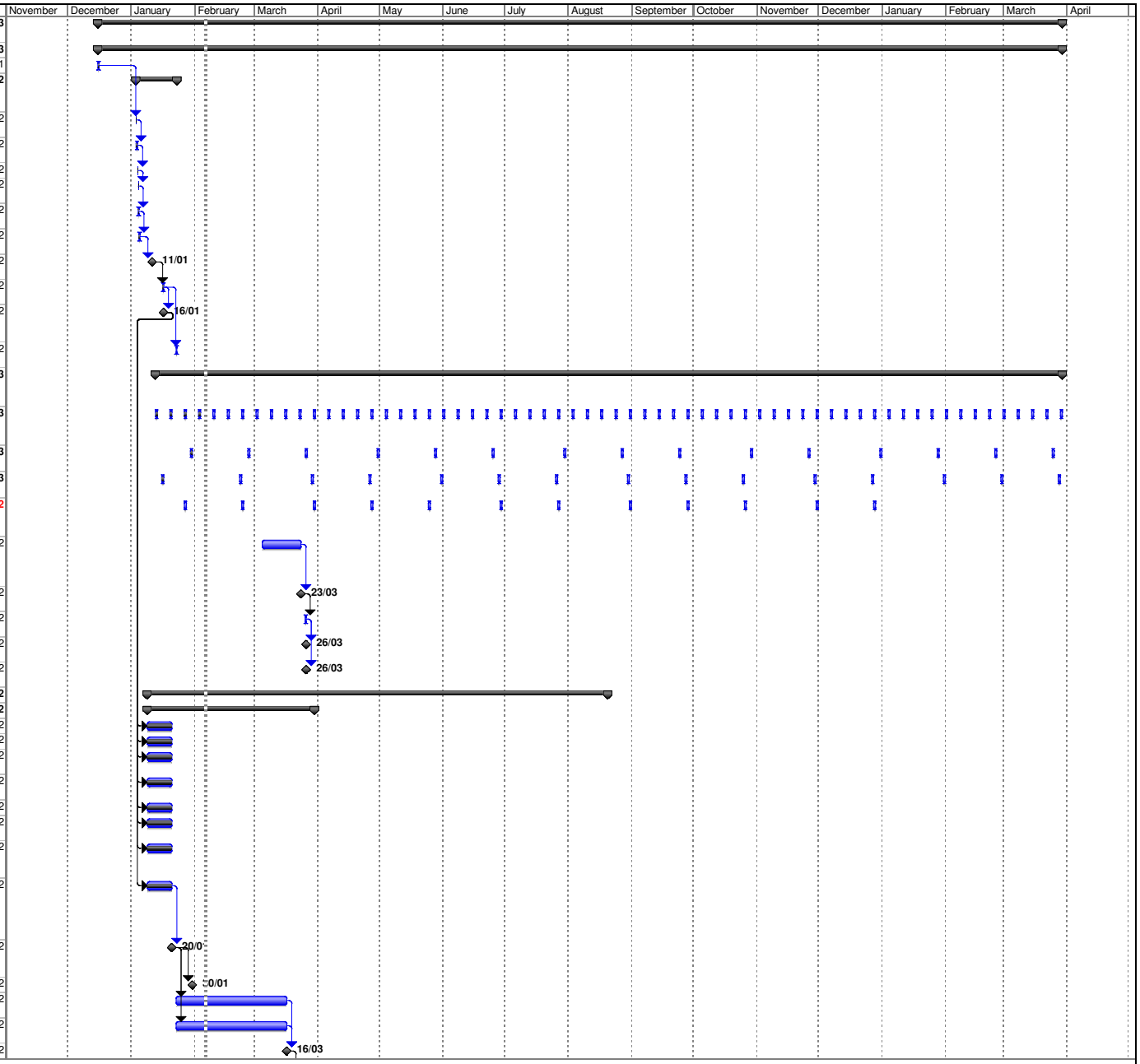
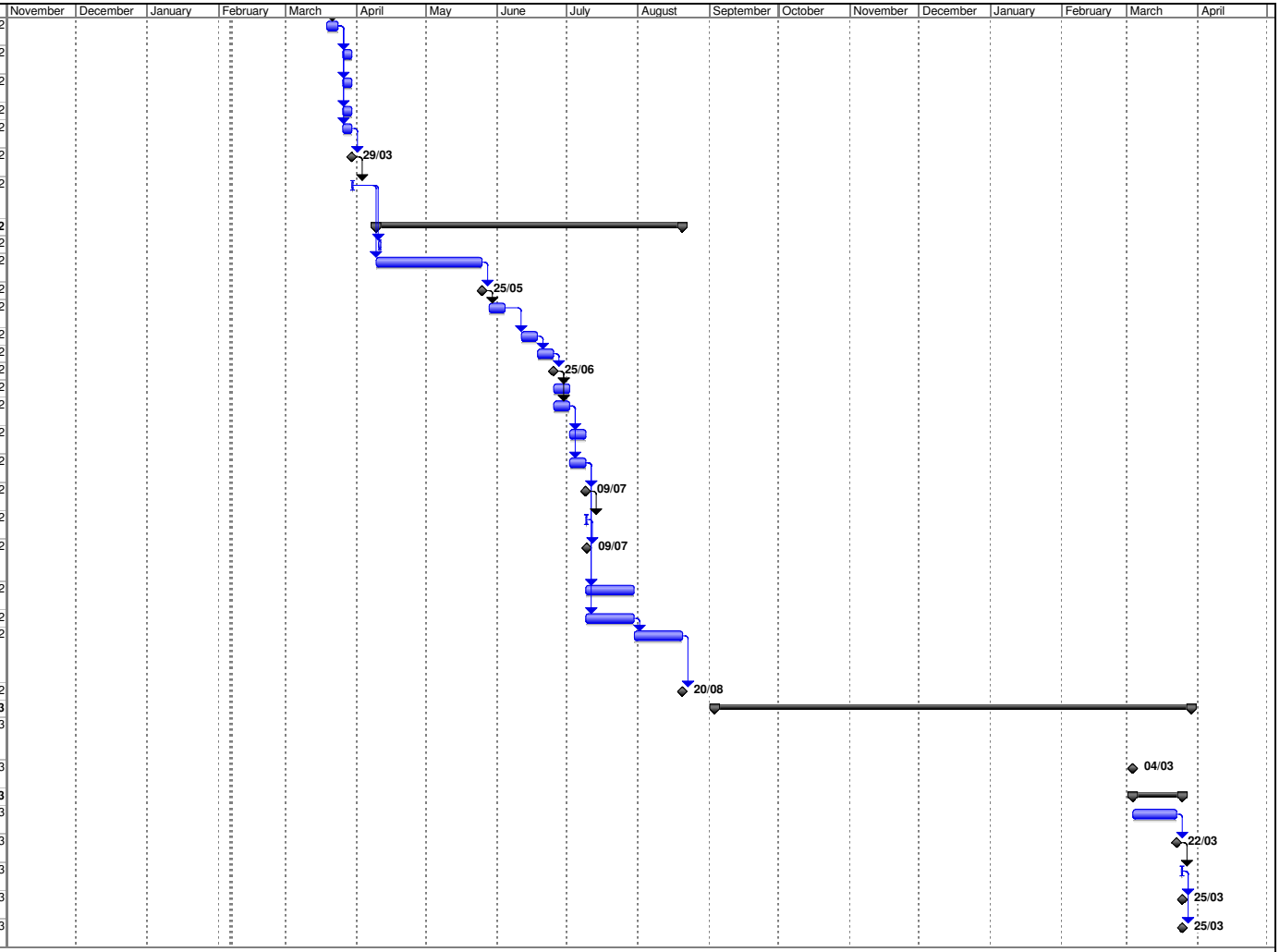
ID		Task Name	Work	Duration	Start	Finish
1		**Worcestershire Regulatory Services Procurement**	**137.5 days**	**336 days**	**Fri 16/12/11**	**Fri 29/03/13**
2		**Project Management**	**34.25 days**	**336 days**	**Fri 16/12/11**	**Fri 29/03/13**
3	✓	Hold Project Initiation Meeting	0.5 days	0.5 days	Fri 16/12/11	Fri 16/12/11
4		**Project Management Activity & Documentation - Project Start**	**3 days**	**14 days**	**Tue 03/01/12**	**Mon 23/01/12**
5	✓	Establish Project Board & Arrange Meetings	0.25 days	0.25 days	Tue 03/01/12	Tue 03/01/12
6	✓	Develop Project Initiation Document (PID)	0.5 days	0.5 days	Tue 03/01/12	Wed 04/01/12
7	✓	Update Draft Project Plan	0.25 days	0.25 days	Wed 04/01/12	Wed 04/01/12
8	✓	Create Risk Register and Issues Log	0.25 days	0.25 days	Wed 04/01/12	Wed 04/01/12
9	✓	Develop Product Descriptions	0.25 days	0.25 days	Wed 04/01/12	Wed 04/01/12
10	✓	Develop Communication Plan	0.5 days	0.5 days	Thu 05/01/12	Thu 05/01/12
11	✓	Publish PID, Plan, Product Descriptions Risk Register,	0 days	0 days	Wed 11/01/12	Wed 11/01/12
12	✓	Amend PM documents following comments	0.5 days	0.5 days	Mon 16/01/12	Mon 16/01/12
13	✓	**1 - Sign off PM Documents - Project Board**	0 days	0 days	Mon 16/01/12	Mon 16/01/12
14		**1- Present Project Plan to Joint Committee**	0.5 days	0.5 days	Mon 23/01/12	Mon 23/01/12
15		**Project Management Activity and Documentation - Ongoing**	**30.75 days**	**316 days**	**Fri 13/01/12**	**Fri 29/03/13**
16		**Update Project Plan, Risk Register and Issues Log**	**16 days**	**316 days**	**Fri 13/01/12**	**Fri 29/03/13**
81		**Produce Highlight Report**	**3.75 days**	**301 days**	**Mon 30/01/12**	**Mon 25/03/13**
97		**Attend Project Board Meeting**	**7.5 days**	**314 days**	**Mon 16/01/12**	**Thu 28/03/13**
113		**8-Management Board and Joint Committee updated on progress and notified in**	**0 days**	**241 days**	**Fri 27/01/12**	**Fri 28/12/12**
126		Develop Expected Benefits Report in the form of Benefit Profiles and a Benefits Realisation Matrix	3 days	15 days	Mon 05/03/12	Fri 23/03/12
127		Publish Expected Benefits Report	0 days	0 days	Fri 23/03/12	Fri 23/03/12
128		Amend Expected Benefits Report	0.5 days	0.5 days	Mon 26/03/12	Mon 26/03/12
129		**3 - Sign Off Expected Benefits Report**	0 days	0 days	Mon 26/03/12	Mon 26/03/12
130		**3- Send Expected Benefits Reports to REIP**	0 days	0 days	Mon 26/03/12	Mon 26/03/12
131		**Procurement**	**47.25 days**	**160.5 days**	**Mon 09/01/12**	**Mon 20/08/12**
132		**PQQ**	**26.75 days**	**59.5 days**	**Mon 09/01/12**	**Fri 30/03/12**
133	✓	Develop OJEU Notice	1 day	10 days	Mon 09/01/12	Fri 20/01/12
134	✓	Develop PQQ Document	2 days	10 days	Mon 09/01/12	Fri 20/01/12
135	✓	Develop PQQ Evaluation Criteria	1 day	10 days	Mon 09/01/12	Fri 20/01/12
136	✓	Develop Tender Documentation	2.5 days	10 days	Mon 09/01/12	Fri 20/01/12
137	✓	Develop Evaluation Criteria	0.5 days	10 days	Mon 09/01/12	Fri 20/01/12
138	✓	Review and updating draft specification (assumes WRS	1 day	10 days	Mon 09/01/12	Fri 20/01/12
139	✓	Publish OJEU, PQQ and PQQ Evalaution Criteria and ITT Pack (Internally)	0 days	10 days	Mon 09/01/12	Fri 20/01/12
140	✓	Hold meeting to discuss and if necessary amend OJEU, PQQ, PQQ Evalaution Criteria, Spec, ITT Pack and IIT Evaluation Criteria	1.5 days	10 days	Mon 09/01/12	Fri 20/01/12
141	✓	Sign Off OJEU, PQQ, Evalaution Criteria and ITT Pack	0 days	0 days	Fri 20/01/12	Fri 20/01/12
142	✓	**2 - Advertise in OJEU**	0 days	0 days	Mon 30/01/12	Mon 30/01/12
143		Receive EOI's and send out PQQ	2.5 days	40 days	Mon 23/01/12	Fri 16/03/12
144		Receive and respond to clarifications	8 days	40 days	Mon 23/01/12	Fri 16/03/12
145		PQQ returned	0 days	0 days	Fri 16/03/12	Fri 16/03/12



Project: WRS - ICT Project Manager v
Date: Mon 06/02/12

Task | Progress | Summary | External Tasks | Deadline
Split | Milestone | Project Summary | External Milestone

ID	Task Name	Work	Duration	Start	Finish
146	PQQ evaluation (Assuming a Max of 15)	5 days	5 days	Mon 19/03/12	Fri 23/03/12
147	Produce PQQ Evalaution Report	0.5 days	4 days	Mon 26/03/12	Thu 29/03/12
148	Publish PQQ Evalaution Report	0 days	4 days	Mon 26/03/12	Thu 29/03/12
149	Moderate PQQ Evaluation	0.5 days	4 days	Mon 26/03/12	Thu 29/03/12
150	Amend PQQ Evalaution Report (if necessary)	0.25 days	4 days	Mon 26/03/12	Thu 29/03/12
151	Approve & Sign Off Shortlist	0 days	0 days	Thu 29/03/12	Thu 29/03/12
152	Produce Successful / Unssuccessful Letters and Publish	0.5 days	0.5 days	Fri 30/03/12	Fri 30/03/12
153	**Invitation to Tender (ITT)**	**20.5 days**	**95 days**	**Mon 09/04/12**	**Mon 20/08/12**
154	Suppliers Day and Issue ITT	1 day	1 day	Tue 10/04/12	Wed 11/04/12
155	Receive & Respond to Clarifications	4 days	34 days	Mon 09/04/12	Fri 25/05/12
156	Open Tenders	0 days	0 days	Fri 25/05/12	Fri 25/05/12
157	Tender evaluation (Assumes 3-4)	5 days	5 days	Mon 28/05/12	Mon 04/06/12
158	Site Vists	2 days	5 days	Mon 11/06/12	Mon 18/06/12
159	Presentations	2 days	5 days	Mon 18/06/12	Mon 25/06/12
160	Publish Evaluation Report	0 days	0 days	Mon 25/06/12	Mon 25/06/12
161	Moderate Evalaution	0.5 days	5 days	Mon 25/06/12	Mon 02/07/12
162	Amend Evalaution Report (if necessary)	0.5 days	5 days	Mon 25/06/12	Mon 02/07/12
163	Management Board Approval	0.5 days	5 days	Mon 02/07/12	Mon 09/07/12
164	Joint Committee Board Approval	0.5 days	5 days	Mon 02/07/12	Mon 09/07/12
165	Approve and Sign of Preferred Bidder	0 days	0 days	Mon 09/07/12	Mon 09/07/12
166	Produce Successful / Unssuccessful Letters and	0.5 days	0.5 days	Mon 09/07/12	Mon 09/07/12
167	**4 - Award - Tendering Process Completed and Successful Supplier**	0 days	0 days	Mon 09/07/12	Mon 09/07/12
168	Debrief unsuccessful candidates	3 days	15 days	Mon 09/07/12	Mon 30/07/12
169	Standstill Period	0 days	15 days	Mon 09/07/12	Mon 30/07/12
170	Collection by the Contractor of all the required supporting documents for the contract signature	1 day	15 days	Mon 30/07/12	Mon 20/08/12
171	Contract signature date	0 days	0 days	Mon 20/08/12	Mon 20/08/12
172	**Implementation**	**56 days**	**149 days**	**Mon 03/09/12**	**Fri 29/03/13**
173	**5 - ICT Project implemented on time and within budget**	52.5 days	149 days	Mon 03/09/12	Fri 29/03/13
174	**6 - WRS Staff Trained and competent in using new**	0 days	0 days	Mon 04/03/13	Mon 04/03/13
175	**Benefits Realisation**	**3.5 days**	**15.5 days**	**Mon 04/03/13**	**Mon 25/03/13**
176	Produce Final Benefits Delivered Report	3 days	15 days	Mon 04/03/13	Fri 22/03/13
177	Publish Expected Benefits Report	0 days	0 days	Fri 22/03/13	Fri 22/03/13
178	Amend Expected Benefits Report	0.5 days	0.5 days	Mon 25/03/13	Mon 25/03/13
179	**9 - Sign Off Benefits Delivered Report**	0 days	0 days	Mon 25/03/13	Mon 25/03/13
180	**9 - Send Benefits Delivered Report to Joint**	0 days	0 days	Mon 25/03/13	Mon 25/03/13



Project: WRS - ICT Project Manager v
Date: Mon 06/02/12

Task | Progress | Summary | External Tasks | Deadline
Split | Milestone | Project Summary | External Milestone